



**Brentwood Borough Council
Housing and Economic Land Availability Assessment (HELAA)**

Call for Sites Letter

This letter is being sent to all parties who have put forward or made representations for the allocation of sites in the Local Plan, or for consideration through the Council's Housing and Economic Land Availability Assessment (HELAA). It is also being sent to parties who in the past submitted details of sites to previous land assessment studies, as well as parties who may be interested in submitting sites for consideration for housing or economic development.

The Council is currently in the process of producing a new HELAA, which will revise the previously published Strategic Housing Land Availability Assessment and Employment Land Review, which informed previous stages of the Local Plan, published in October 2011 and September 2010 respectively. The documents can be viewed on the Council's website at: www.brentwood.gov.uk/index.php?cid=966

The SHLAA was drawn up using the SHLAA practice guidance published by the Department of Communities and Local Government (DCLG) in July 2007. This has now been replaced by DCLG Planning Practice Guidance (PPG) viewable at: www.gov.uk/government/collections/planning-practice-guidance

The HELAA draws on new national guidance in reviewing and replacing these earlier studies. It forms a key evidence base document that will inform the Brentwood Local Plan.

In producing the HELAA any new sites submitted will be added to our existing register. The Council will then consider if it is appropriate for detailed assessment at this time. If so, the Council will determine if the site is suitable for development and for its possible allocation in the Local Plan. If the site has the potential to be allocated, then we will get in touch with you to discuss the next steps.

If you have previously submitted a site for inclusion during the local plan making process please complete the new online form, in order to provide up-to-date information on the suitability, availability and achievability of sites and to confirm site boundaries.

The HELAA will reassess all sites submitted to us in the past. It will also take account of sites promoted through previous stages of consultation on the Local Plan.

To produce the HELAA the Council is:

- seeking confirmation that sites previously submitted and considered in the 2011 SHLAA remain available, and whether there is any more up-to-date information as to their development potential.
- allowing for the submission of new sites for housing and other uses including for business and employment, Gypsy and Travellers and Travelling Showpeople, retail, community uses and mixed use proposals.

New sites or confirmation of interest relating to sites already registered should be made by completing the online site submission form on the Council's website at www.brentwood.gov.uk/localplan

All site submission forms must be submitted by 5pm on Monday 8 May 2017 for assessment in the 2017 HELAA.

The Council is always open to the submission of sites, and sites submitted after the closing date will be considered in the next review of the HELAA.

If you require any further assistance please contact the Planning Policy Team:

- E-mail planning.policy@brentwood.gov.uk
- Telephone 01277 312500

Yours faithfully

The Planning Policy Team