

## **Community Safety**

### **What data we collect**

We collect names, addresses, medical, disability and ethnicity data, ages/dates of birth, criminal records and police reports, video footage, education records, housing information, financial and banking details and vehicle records.

### **Why we collect it**

We will use your details to deliver a range of services to address crime and antisocial behavior in Brentwood. We will also use your personal details for purposes of crime prevention and crime detection and/or when required by law and will share it with other public bodies for these purposes as set out below.

In compliance with the data protection principles, the only information that will be passed to other agencies is that which is required in order for its officers to contact you, support you with the request and provide the appropriate response or in relation to criminal matters.

For most purposes, we will only process your information with your consent. In most cases, we will presume that by providing us with your details to obtain a service from us, you are consenting to us using those details. Except as set out in this Privacy Statement, we will not use your personal details for any other purpose without first obtaining your consent to that other purpose or purposes.

### **Who we will share it with**

The information that you provide may be shared with:

- Other Council departments
- Other local authorities
- Essex Police
- NHS and social care bodies

We also have an obligation to assist in the prevention of crime and we will therefore generally supply specific information which we are asked to provide Essex Police or other crime detection agencies, provided we are satisfied that the request is connected to an investigation and that disclosure would be lawful and proportionate.

Personal information will also be shared with partner bodies and you will normally be advised when this will happen and given the opportunity to refuse to allow this. These may include Essex County Council, Housing associations, NHS and government bodies. Data may also be shared with councilors on a need to know basis.

## **How long we keep it**

Details on how long we hold your information for can be found in the [Document Retention Policy](#) for the organisation.

## **Your rights**

- You can ask for access to the information we hold on you
- You can ask to change information you think is inaccurate
- You can ask to delete information (right to be forgotten) in certain circumstances
- You can ask to limit what we use your personal data for
- You can ask to have your information moved to another provider (data portability)