

Meeting: Dunton Hills Garden Village – Steering Group Meeting
Venue: Microsoft Teams
Date: Wednesday 11 November 2020
Time: 14:00 – 15:30

Attendees:

Phil Drane (PD)	Brentwood Borough Council (BBC)
Justin Booij (JB)	
Coby Tomlins (CT)	
David Ubaka (DU) [DUP]	
Charlotte Robinson (CR)	CEG
David Barnes (DB) [Star Planning]	
Mathew Jerricho (MJ)	Essex County Council (ECC)
Finnoula Lennon (FL)	Homes England
Alison Jennings (AJ)	

Item	Notes
1. Previous Actions	<p>Review Actions from Previous Meeting</p> <p>2020-09-16_01 - Attain requirements for information needed from CEG for School location at DHGV. Action carried forward</p> <p>2020-09-16_02 - Share draft West Horndon station MoU with ECC and c2c. Actioned and item closed.</p> <p>2020-07-08_01 - Share draft SoCG with ECC. Action and item closed.</p> <p>2020-07-08_02 - Confirm data requirements for planning application and masterplan stage (Schools). Actioned and item closed.</p> <p>2019-05-01_10 - CEG to obtain formal response from ECC to confirm that the transport data has been validated. Still waiting on Highways England to provide response. Ongoing work. Action carried forward.</p> <p>2019-12-04_09 - Arrange response to REPS meeting with ECC. Actioned and item closed.</p>
2. Policy Updates	<ul style="list-style-type: none"> Introduction of Alison Jennings to Steering Group attendees. Alison's role at Homes England includes work to improve relationships with local planning authorities. <p>2.1 Transport</p> <p>Local Plan Transport Assessment</p> <ul style="list-style-type: none"> DU provided update that Stantec has issued the model build report and revised transport assessment to Highways England and ECC. Both are reviewing these, with the aim to address outstanding issues through respective SoCGs. Noted that liaison meetings have been taking place bi-weekly to maintain progress reaching agreement on mitigations for M25 J29 and link to B186.

Attendees include BBC, ECC, Highways England, Lower Thames Crossing, and representatives delivering Brentwood Enterprise Park.

- DU noted that the main outstanding issue to finalise is J29 works costing. Further detail has been provided by St Modwen, BBC is chasing Stantec for final costings. DU noted that the final costs are unlikely to result in increases to the IDP given the cautious estimates made to date.
- MJ noted ECC colleagues are going through it this week. MJ noted that there are weekly meetings with BBC on SofCG are ongoing, all are working towards a common position ahead of hearing sessions. MJ noted that the hearing statements submitted to the inspector reflect the current position.

West Horndon Station MoU

- DU noted that the MoU has been circulated, PD took an action to follow up meeting with all parties.
- DU noted that the station options and interchange have been designed for stage 3. Next step is to understand what gets delivered at what stage.

CEG DHGV Transport

- DB noted that CEG have had a response from Highways England in response to Paramics modelling and there is a clear path to resolve. DB noted that the examination preparation is taking priority.
- DB noted that CEG are in the process of preparing a SoCG with ECC to agree position on mobility plan position. DB noted CEG will send next week.

2.2 Local Plan Update

- CT updated on examination progress. All documents have been published online at www.brentwood.gov.uk/examination.

Hearing Sessions

- Hearing statements are currently being prepared with submission date for week 1 sessions due 10 November.
- Week 1 hearing sessions due to start on Tuesday 1 to Friday 4 December with reserve day on Friday 11 December.
- Weeks 2 & 3 MIQs were issued on 30 October. Hearing statements due to be submitted on 15 December. Sessions to take place in February 2021 (2nd to 5th & 9th to 12th) with reserve days on 24 & 25 February.

Statements of Common Grounds

- CT noted that SoCG are in progress including local authorities and statutory authorities. Meetings with Basildon are on Friday (13th) and meeting next week with Thurrock.
- ECC SoCG is as above.
- CT noted that BBC are in the process of agreeing the Heritage Impact Assessment with Historic England in response to their representations on DHGV specifically. FL asked when this was raised, and CT noted it was raised as an issue recently with the addendum Regulation 19 changes. CT noted the findings are consistent with work undertaken through Development Management and Framework Masterplan Document (FMD) process, however this work fills the gap on evidence and adds richness to the evidence base. In principle Historic England are happy with the findings and BBC would continue to work to agree a SoCG.

	<p>2.3 SPD / Co-Design</p> <ul style="list-style-type: none"> • CT provided update that the as a result of further work including market testing workshop and Heritage Impact Assessment, the formal consultation of the SPD will begin in early 2021, following the first hearing sessions. • MJ and FL questioned purpose of market testing workshop and CT noted it was organised (Date TBC) in response to stakeholder feedback and a gap in feedback from developers on the SPD process so far. CR noted that landowners wanted to ensure the SPD could be delivered and tested, particularly in relation to changes proposed through the SPD such as density increases.
<p>3. Delivery Phase</p>	<p>3.1 BBC – Overview of recent events</p> <p>Built Environment Network presentation</p> <ul style="list-style-type: none"> • CT noted that BBC presented at BEN conference for Garden Communities as did Jon Allen (CEG) and it was well received. <p>Landowner Meeting</p> <ul style="list-style-type: none"> • CT noted that an update presentation was presented to landowners and was a positive meeting. It largely updated on the SPD and local plan status. <p>3.2 BBC – Overview of upcoming events</p> <ul style="list-style-type: none"> • CT noted upcoming events, including: <ul style="list-style-type: none"> ○ Project Delivery Board (19 November) which will provide an update similar to the last Steering Group meeting. ○ Hearing Sessions ○ Consultation for SPD <p>3.3 General Project Plan Update (and comments)</p> <ul style="list-style-type: none"> • CT noted this has been circulated and MJ noted that row 5 (transport) needs checking and reflecting current position. CT took action to review and redistribute.
<p>4. General Programme Updates</p>	<p>4.1 Development Management – General Update</p> <ul style="list-style-type: none"> • JB noted that the PPA is being updated to amend the application timings. This includes submission of Outline Planning Application (OPA) in Q2 2021 with a decision notice to be provided by March 2022. • FL question is OPA would be for the entire allocation and JB noted it is only for CEG controlled land which is approximately 87%. • FL questioned other landowner updates for applications and JB noted that many rely on infrastructure coming forward from CEG, however noted that Crest Nicholson Land (phase 3 part) have a larger landholding into Basildon Borough. DB noted that other landowners control approximately 300 homes and 1ha of employment land. <p>4.2 Homes England Capacity Funding</p> <ul style="list-style-type: none"> • FL provided an update that the recommendations are being presented in a board meeting Thursday (12 November) and then will go to the Minister. Homes England are hopeful to provide update to Councils the end of the calendar year. FL to continue to provide updates to CT.

5. AOB	N/A
Next Meeting	<ul style="list-style-type: none"> 06 January 2021 ahead of SPD going to Project Board and Committee. Note this will replace meeting on 23 December 2020.

Action List

Reference	Description	Owner	Due Date	Status
2020-11-11_01	Follow up meeting with C2C stakeholders regarding MoU	PD	06-01-2021	Open
2020-11-11_02	Update project plan	CT	06-01-2021	Open
2020-11-11_03	Homes England to update BBC on capacity funding bid	FL	06-01-2021	Open

Previous Actions Carried Forward

Reference	Description	Owner	Due Date	Status
2020-09-16_01	Attain requirements for information needed from CEG for School location at DHGV.	DB	06-01-2021	Open
2019-05- 01_10	CEG to obtain formal response from ECC to confirm that the transport data has been validated. Still waiting on Highways England to provide response	DB	30-06-2020	Open