

FAO Yvonne Wright and Mike Worden  
Inspectors appointed to examine the  
Brentwood Local Plan

SENT VIA EMAIL

Date: 23 June 2020

Dear Ms Wright and Mr Worden

**Timetable for responding to Inspectors' Initial Questions to the Council,  
Brentwood Local Plan Examination**

Thank you for your letter dated 1 June 2020 regarding the above. In response, please accept this as an acknowledgement from the Council and indication of our proposed timeframes in response to paragraphs 95 and 96 in your letter regarding additional work and deadline.

Thank you for providing us with the opportunity to respond by establishing an appropriate timetable. The recognition you have given to the additional pressures that we currently face through the COVID-19 pandemic is appreciated.

I provide the table below setting out the work that we have identified and the timeframes required to respond to the initial questions raised.

| <b>Matter</b>   | <b>Document to be prepared</b>                               | <b>Date to be provided</b> |
|---|--|----------------------------|
| Legal compliance - duty to cooperate                    | Supplementary information to the duty to cooperate statement | 24 July 2020               |
| Spatial Strategy and the Sustainability Appraisal (SA)  | Topic Paper  | 28 August 2020             |
| Other legal compliance issues                           | Examination note   | 24 July 2020               |
| South Essex Joint Strategic Plan                        | Examination note   | 24 July 2020               |
| Green Belt  | Topic Paper  | 28 August 2020             |
| Strategic site allocation – Dunton Hills Garden Village | Topic Paper  | 28 August 2020             |

| <b>Matter</b>                                 | <b>Document to be prepared</b> | <b>Date to be provided</b> |
|---|--------------------------------|----------------------------|
| Housing                                       | Examination note               | 28 August 2020             |
| Affordable Housing                            | Examination note               | 28 August 2020             |
| Gypsies, Travellers and Travelling Showpeople | Topic Paper                    | 28 August 2020             |
| Housing standards and housing mix             | Examination note               | 28 August 2020             |
| Employment                                    | Examination note               | 28 August 2020             |
| Transport Infrastructure                      | Examination note               | 28 August 2020             |
| Retail  | Examination note               | 24 July 2020               |
| Air quality                                   | Examination note               | 28 August 2020             |
| Historic Environment                          | Examination note               | 24 July 2020               |
| Open space                                    | Examination note               | 24 July 2020               |
| General matters                               | Examination note               | 28 August 2020             |

As you can see, we have split the work into two dates with the initial focus on compiling the information requested in relation the Duty to Cooperate along with some other matters to be responded to by the end of July. The remaining work will require some coordination with colleagues and consultants and so is proposed to be provided by the end of August.

I trust that the above is of assistance. We will continue to engage with you through the Programme Officer.

Yours sincerely



**Phil Drane**  
Director of Planning & Economy

Telephone: 01277 312500  
Email: philip.drane@brentwood.gov.uk