

Privacy Statement

CCTV

What data we collect

We have installed CCTV systems to record video and still images

- in some of our premises used by members of the public,
- on some roads in the Borough;
- in some public areas; and
- on the outside of some of our buildings.

Why we collect it

We do this for the purposes of public and staff safety and for the prevention and detection of crime. CCTV is also installed for the purposes of monitoring building security and for monitoring traffic.

They are installed in our recycling sites for the purposes of public and staff safety, crime prevention and detection, and the abuse of council policies. They are installed on highways for monitoring traffic on a permanent or temporary basis.

How long we keep it

Images captured by CCTV will not be kept for longer than necessary. Such images are usually deleted after 30 days. However, on occasions there may be a need to keep images for longer, for example where a crime is being investigated.

Your rights

- The right to be informed – this relates to how we use your personal data
- The right of access - You can ask for access to the information we hold on you
- The right to rectification - You can ask to change information you think is inaccurate
- The right to erasure - You can ask to delete information (right to be forgotten) in certain circumstances
- The right to restrict processing - You can ask to limit what we use your personal data for
- The right to data portability - You can ask to have your information moved to another provider
- The right to object – You can object to the processing of your personal data in certain circumstances
- You also have rights in relation to automated decision making and profiling

You can find more information here:

<http://www.brentwood.gov.uk/index.php?cid=2879>

<https://ico.org.uk/>

In all locations, signs are displayed notifying you that CCTV is in operation and providing details of who to contact for further information about the scheme.

We will only disclose images and audio to other authorised bodies who intend to use it for the purposes stated above. Images and audio will not be released to the media for entertainment purposes or placed on the internet for public viewing.

We operate CCTV and disclose in accordance with the codes of practice issued by the Information Commissioner and the Home Office.