

Privacy Notice

Planning Policy

Your Data

What data we collect

We hold the following personal data within the Planning Policy Team:

- Name of individual requesting to be kept informed
- Address of individual requesting to be kept informed (if provided)
- Telephone number of individual requesting to be kept informed (if provided)
- Email address of individual requesting to be kept informed
- Comments provided in response to Local Plan related consultations

Why we collect it

We do this for the purposes of circulating progress updates on the Council's Local Development Plan (LDP) and related documents, including notifications of consultations (statutory and non-statutory). This is a requirement of the Town and Country Planning (Local Planning) (England) Regulations 2012.

Who we will share it with

Your data will be shared with the Programme Officer within the Council and with the Planning Inspectorate.

How long we keep it

Your data will not be kept for longer than necessary and in any event in accordance with the following guidelines:

- For statutory purposes in line with regulations (The Town and Country Planning (Local Planning) (England) Regulations 2012, for an unlimited timeframe as the Council's plan-making process progresses.

Details on how long we hold your information for can be found in the Document Retention Policy for the organisation

Your rights

- The right to be informed – this relates to how we use your personal data
- The right of access - You can ask for access to the information we hold on you
- The right to rectification - You can ask to change information you think is inaccurate
- The right to erasure - You can ask to delete information (right to be forgotten) in certain circumstances
- The right to restrict processing - You can ask to limit what we use your personal data for
- The right to data portability - You can ask to have your information moved to another provider

- The right to object – You can object to the processing of your personal data in certain circumstances
- You also have rights in relation to automated decision making and profiling

You can find more information here:

<http://www.brentwood.gov.uk/index.php?cid=2879>

<https://ico.org.uk/>