

Application to Vote by Post

You can print off the application form below, complete the details and send the signed form to Electoral Registration Office, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY.

Please be advised the closing date for applications during an election period is set in legislation and postal voting applications must be received by the Registration Officer no later than 5pm on the eleventh day before election day.

For the Brentwood Borough Council elections on 4th May 2023, the close of postal applications is **TUESDAY 18th APRIL 2023 @ 5.00PM.**

Application forms are also accepted by email to **elections@brentwood.gov.uk** provided that the signature can be read successfully when the completed application is scanned and processed.

If you require any further information or assistance with completing this application form please contact the Electoral Services Helpline on tel: **01277 312708 / 312500** or email: **elections@brentwood.gov.uk**

Privacy Statement

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the Data Protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. You should refer to the Privacy Notice at www.brentwood.gov.uk for further information relating to the processing of personal data.

Brentwood Borough Council - Application Form to Vote by Post

Please complete in **BLACK INK** and **BLOCK CAPITALS** and return to Electoral Registration Office, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY. If you need help filling in this form please phone **01277 312708**.

Address where you are registered to vote

About you

First name(s) (in full)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Your Date of Birth

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Day

Month

Year

Declaration

As far as I know, the details on this form are true and accurate. (You can be fined for making a false statement on this form.)

Signature: Keep within the border and use **BLACK INK**.

I cannot supply a signature because

Date:

Postal vote for which elections

ALL ELECTIONS/REFERENDUMS you are entitled to vote at

Local elections only

Parliamentary elections or REFERENDUMS

For how long do you want a postal vote?

Until further notice

For election(s) on

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Day

Month

Year

For election(s) until

--	--	--	--	--	--	--	--

Day

Month

Year

Address for postal ballot paper(s)

My address where I'm registered to vote

OR

The following address

Reason for sending ballot paper(s) to an alternative address

Your phone number or email address for any queries (optional):

Have you had help completing this form?

Name and Address of helper

For office use only