

## **Application to Vote by Proxy (someone going to the polling station on your behalf)**

You can print off the application form below, complete the details and send the signed form to Electoral Registration Office, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY.

Please be advised the closing date for applications during an election period is set in legislation and proxy voting applications must be received by the Registration Officer no later than 5pm on the sixth working day before election day.

For the elections on 4th May 2023 the close of proxy applications is **TUESDAY 26th APRIL 2023 @ 5.00pm**.

Application forms are also accepted by email to **elections@brentwood.gov.uk** provided that the signature can be read successfully when the completed application is scanned and processed.

If you require any further information or assistance with completing this application form please contact the Electoral Services Helpline on tel: **01277 312708 / 312500** or email: **elections@brentwood.gov.uk**

### **Privacy Statement**

We will only use the information you give us for electoral purposes. We will look after personal information securely and we will follow the Data Protection legislation. We will not give personal information about you or any personal information you may provide on other people to anyone else or another organisation unless we have to by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Electoral Registration Officer as set out in Representation of the People Act 1983 and associated regulations.

The Electoral Registration Officer is the Data Controller. You should refer to the Privacy Notice at [www.brentwood.gov.uk](http://www.brentwood.gov.uk) for further information relating to the processing of personal data.

# Application Form to Vote by Proxy for a Particular Election/Referendum

Please complete in **BLACK INK and BLOCK CAPITALS** and return to Electoral Registration Office, Town Hall, Ingrave Road, Brentwood, Essex, CM15 8AY. If you need help filling in this form please phone **01277 312708**.

## Address where you are registered to vote

## Who do you want to vote on your behalf?

Name (in full)

Address

Relationship to you (if any)

## About you

First name(s) (in full)

Surname

Title (Mr, Mrs, Ms, Miss, Dr, Other)

Your phone number or email address for any queries (optional):

## Proxy vote for which elections?

All elections/referendums you are entitled to vote at

Local elections only

Parliamentary elections only

For election(s)/referendum on

0 4

Day

0 5

Month

2 0 2 3

Year

## Your Date of Birth

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Day

Month

Year

## Your Declaration

As far as I know, the details on this form are true and accurate. I have asked the person named above who is willing and able to vote for me as my proxy

**Signature:** Keep within the border and use **BLACK INK**

I cannot supply a signature because

**Date:**

## Reason for this application

## Proxy's Declaration (optional)

I am capable and willing to be appointed to vote as the applicant's proxy

**Signature:**

**Date:**

## Have you had help completing this form?

Name and Address of helper

For office use only